



Sponsorship & Exhibition Booking Form

- This booking form is based on the 38th ENA Sponsorship & Exhibition Prospectus (SEP).
- For conditions, deadlines, dimensions, and other information consult the SEP and the exhibitor manual.
- Please complete this file and indicate the items you wish to book.
- The booking date is the reference for the 'first-come first-served' principle.
- Once completed and signed, please return it to the Sponsorship Officer, anouck.snickers@eortc.org
- Only completed and signed forms will be accepted

Company Name and Address

Name:

Contact person:

Address:

Postal code: City:

Country: Tel:

Email:

Communication Agency

If you have appointed a third party to act on your company's behalf

Name agency:

Contact person:

Email:

Tel:.....

Note that all e-mail communication with the third party should mention the Sponsor name on the subject.

We wish to reserve the following sponsorship package (page 11 SEP):

Platinum Package (1 availability) ☐ **80 000 EUR**

Gold Package ☐ **55 000 EUR**

Silver Package ☐ **40 000 EUR**

We wish to reserve the following Exhibition Opportunities (page 12 SEP):

INDUSTRY Stand 9 sqm booth* ☐ **6 500 EUR/9sqm**

MEDICAL SOCIETY Stand 9 sqm booth* ☐ **3 500 EUR/9sqm**

NEWCOMER Stand 9 sqm booth* ☐ **5 500 EUR/9sqm**

SPACE ONLY (minimum 9 sqm booth)* ☐ **600 EUR/sqm**

Consult the technical description, booth equipment and conditions in the SEP.

Please indicate 3 choices of a booth location, referring to the exhibition floor plan (page 14 SEP):

First Choice: Booth nr.: Surface: sqm

Second Choice: Booth nr.: Surface: sqm

Third Choice: Booth nr.: Surface: sqm

We wish to reserve the following other Sponsorship Opportunities:

MULTIMEDIA MATERIAL (page 15 SEP):

Industry Poster video ☐ **5 500 EUR**

E-poster viewing station/kiosk ☐ **5 000 EUR**

☐ or 20 000 EUR for exclusivity

Scientific Programme Webcast ☐ **5 000 EUR**

☐ or 25 000 EUR for exclusivity

Corporate video ☐ **5 000 EUR**

ONSITE ADVERTISEMENT (page 16-17 SEP):

Outdoor stickers ☐ **3 000 EUR**

Signage totems

Two-sided totem ☐ **2 000 EUR**

Four-sided tower ☐ **4 000 EUR**

Wooden wall sign (exclusive) ☐ **8 000 EUR**

Escalators total coverage (only 1 left) ☐ **8 000 EUR**

Panel between the 2 main staircases (no more available)

Panels in the corridor on the 1st floor ☐ **7 000 EUR**

Seating cubes (exclusive) ☐ **Price depends on demand**

CONFERENCE SERVICES (page 18-19 SEP):

Welcome reception (exclusive) ☐ **15 000 EUR**

Speakers preview room (no more available)

Headshot lounge (exclusive) ☐ **20 000 EUR**

Mobile Device Charging station ☐ **5 000 EUR**

Water dispensers (exclusive) ☐ **4 000 EUR**

Water Bottles (exclusive) ☐ **18 000 EUR**

A healthy networking break – 1 day ☐ **15 000 EUR**

A healthy networking break – 3 days ☐ **40 000 EUR**

GRANT SUPPORT (page 21 SEP):

Young Scientist Grants ☐ **8 000 EUR**

Resident in Training Grants ☐ **8 000 EUR**

MEETING ROOMS (page 22 SEP): Exclusively for Sponsors and Exhibitors

Meeting Room	Capacity Board room	SQM	Rental Half Day	Rental Full Day	Rental 3 Days
212 (level 2)	No more available				
130 (level 1)	No more available				
131 (level 1)	35 pax	96	☐ 2 000 EUR	☐ 4 000 EUR	☐ 8 000 EUR Only 2-days Thursday and Friday

Invoicing Data

- Only one invoice address may be used. If an invoice is subsequently requested using a different address, an EUR 100 administrative fee will be charged.
- All invoices must be settled in full by the payment date indicated on the invoice (30 days) or before the start of the conference should this date fall first.
- In the event that an invoice remains unpaid after a settlement date, ENA 2026 reserves the right to deny access to the symposium.

Company or agency to be invoiced:

Company name:

Company VAT number:

Purchase Order Number:

Contact person:

Address:

Postal Code:..... City:

Country:..... Tel:.....

Email:

Payment can only be made by bank transfer

Agreement

On behalf of _____ (add company name), I hereby agree to be bound by the
ENA 2026 – Sponsorship Proposal.

Date:.....

Name:

Signature:.....

ENA 2026 GENERAL TERMS & CONDITIONS

The following terms and conditions ("Terms and Conditions") will apply to the allocation of exhibition, grants and sponsorship packages by the European Organisation for Research and Treatment of Cancer ("EORTC") to companies supporting the ENA 2026 event (hereafter "Companies" or "Company" as applicable), unless otherwise agreed in writing between EORTC and the Company.

Establishment of contract

- Application for sponsorship opportunities is made by filling in and submitting the relevant booking form to EORTC.
- By submitting the application form and reading the Terms and Conditions, the Company accepts these Terms and Conditions.
- Confirmation of the allocation of an exhibition space, grants or sponsorship package by EORTC in writing, constitutes the establishment of a contract between the Company and EORTC.
- An assignment and invoice will be sent by email. The date of the assignment is the date of allocation. If the contents of the assignment deviate from the contents of the Company's application, the contract shall be based on the assignment issued by EORTC, unless the Company objects in writing within two (2) weeks after the date the assignment was sent.

Appointed agencies.

- Applications must be submitted by the Company under whose name the exhibition, grant or sponsorship is to be listed. Correspondence in this regard must be made exclusively between the Company and EORTC.
- Company should inform EORTC in writing which agency is appointed to represent it.
- Such agency cannot fully act as if it were the Company itself and the Company will continue to be held entirely responsible and accountable for the activities organised on its behalf. The appointed agency and the Company that appointed it will be held collectively liable for their actions.

Data and Privacy

- Your personal information may be collected through forms EORTC asks you to complete through the website of ENA 2026, managed by EORTC.
- Our legal basis for the processing of the data is contract execution ("registration to our event, booking of satellite symposia), legal compliance (e.g. accountancy) and legitimate interest (statistics of participation and evaluation of the event and event promotion). The processing of your personal data falls under the EU General Data Protection Regulation 2016/679 (hereafter also "GDPR", applicable as of 25/05/2018) and

the Belgian Law of 30 July 2018 on the protection of natural persons with regard to the processing of personal data.

- Booking data will be stored for a maximum of 10 years after the end of the event. After this period, EORTC will either anonymise or delete personal information.

Procedure

- **Application** will be dealt on a first-come, first-served basis.
- Assignments will be cancelled automatically if the related fees and costs have not been paid within the given time period. In such cases the cancellation fee will be applicable following the cancellation policy below.

Terms of Payment

An invoice for full payment will be sent to the Company within two (2) weeks following the confirmation. Payment is due within thirty (30) days following the date of the invoice. If fees or costs are not paid within the prescribed time, the requested item or sponsorship package will be released and any loss incurred by EORTC for such non-payment shall be indemnified by the defaulting Company.

Cancellation Policy

100% cancellation fee will apply upon signature of the booking form.

Value Added Tax

With the introduction of the European VAT law (Directive 20088EC: article 3 concerning the amendment of articles 53 and 54 of Directive 2006112EC), which became effective 1 January 2011, services and ancillary services relating to cultural, artistic, sporting, scientific, educational, entertainment or similar activities, such as fairs and exhibitions, including the supply of services of the organisers of such activities, are no longer subject to VAT in the country where the event is taking place when supplied to taxable persons, but are subject to VAT where the customer has established his business (Reverse Charge). However, according to the new article 53 of Directive 2006112EC, the supply of registrations is still subject to VAT in the country where the event is taking place, even when supplied to taxable persons.

Administration fees/invoicing changes

Invoices will be addressed according to the invoicing data provided by the Company. If a billing change is requested (i.e. Company name change or address change) an administration fee of **100 EUR (excl. VAT)** will be charged to the Company.

Indebtedness

Full Payments must be received a week before the conference (**10 November 2026**)

Postponement or Abandonment

The EORTC reserves the right to postpone the conference, including the technical exhibition, or to transfer it to another location, should unforeseen circumstances warrant such action. Should any contingency prevent the holding of the conference, the EORTC will not be held liable for any expenses incurred other than the reimbursement of the amounts paid for the sponsorship. Unexpected cancellation of the event: EORTC reserves the right to cancel ENA 2026 without notice or compensation in the event of force majeure cases or events beyond its reasonable control. Force majeure shall include, but not be limited to: strikes; fires; terrorist acts or threats; riots or civil unrest; natural disasters; pandemics; governmental measures; transportation disruptions; or any military conflict, armed hostilities, geopolitical instability, or related security or travel restrictions that directly or indirectly prevent or significantly disrupt the safe and orderly organization of the event. In all such cases, EORTC shall be freed from any liability or responsibility of any kind, except for the reimbursement of amounts already paid for sponsorship subject to deduction of any costs EORTC has incurred in preparing the event.

Limitation of Liability of ENA 2026

In the event of it being impossible for EORTC to carry out ENA 2026 for force majeure cases or events beyond its reasonable control, such as strikes; fires; terrorist acts or threats; riots or civil unrest; natural disasters; pandemics; governmental measures; transportation disruptions; or any military conflict, armed hostilities, geopolitical instability, or related security or travel restrictions that directly or indirectly prevent or significantly disrupt the safe and orderly organization of the event), so long as this arises from a cause not attributable to EORTC, EORTC shall only be obliged to reimburse the payments received subject to deduction of any costs it has incurred in preparing the event.

Bankruptcy or Liquidation

In case the sponsoring Company becomes bankrupt or enters liquidation other than for the purpose of restructuring or merger, or has a receiver appointed, the EORTC shall be at liberty to terminate immediately the contract with the sponsoring Company, to cancel the allocation of the sponsorship to the Company and to forfeit all sums paid by the Company.

Security and Insurance

Neither EORTC nor its contractors shall be responsible for the safety of any exhibit or exhibition stand or other property of the Company/exhibitor or any person. Neither EORTC nor its contractors shall be responsible for the loss, damage, or destruction by any cause of the exhibits or other property, or for loss, damage or injury sustained by any exhibits or any other persons. The Company/exhibitor shall indemnify the EORTC and its contractors for any damage, loss or claim arising from, or in connection with, any act or omission of the Company/exhibitor, its staff, agent, or third-party contractors.

As EORTC and its contractors will accept no responsibility for any of the foregoing matters, the Company/exhibitor should affect his/her own insurance against any risk of loss due to theft or negligence, damage, injury, or liability. The Company/exhibitor holder agrees not to pursue the EORTC for any previously listed risks.

Claims Procedures, Place of Performance and Jurisdiction

All claims by the sponsoring Company against EORTC must be in writing. The maximum time lapse is three (3) months from the closure of the ENA 2026 symposium. Any agreements which would deviate from these conditions must be in writing; EORTC and the Company recognise an electronic signature suffices. These Terms and Conditions and the contract resulting from a sponsorship assignment will be interpreted, and their application will be governed exclusively by Belgian law; the English text is authoritative.

Final Clause

In cases not covered by the regulations in the Sponsorship & Exhibition Prospectus (SEP), ENA 2026 interpretation shall be final.